

**Concordia
University
Students'
Association inc**

**Association des
Etudiants et Etudiantes
de l'Université
Concordia inc**



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CONCORDIA UNIVERSITY STUDENTS' ASSOCIATION

SPECIAL MEETING OF THE BOARD OF DIRECTORS HELD ON FRIDAY, JUNE 4, 1993 AT 5:30 P.M. IN MUGSHOTS, SIR GEORGE WILLIAMS CAMPUS

Documents Considered:

- BD-D1: Schedule of Meetings**
- BD-D2: Serge Bohdjalian's C.V**
- BD-D3: Proposed agenda for the 1993-94 handbook**
- BD-D4: Preliminary Budget Proposal for the 1993-94 CUSA Handbook**
- BD-D5: 1992-93 CUSA Handbook Budget**
- BD-D6: Report on ANEEQ's 26th Congress**

1. CALL TO ORDER

Chairperson, Daniel Leib, called this meeting to order at 5:50 p.m.

• ROLL CALL

PRESENT

CO-PRESIDENTS

Philip Dalton
Lana Grimes (left at 6:40 p.m.)

COMMERCE

Bobby Lunny
Paul O'Connor

ARTS AND SCIENCE

Maha Asfour
Cheryl Budman
Helen Ora Cohen
Genevieve Grenier
Alamgir Khan
Ken McMurray
Laurie Nicholson (6:40 p.m.)
Christine Vieira
Ken Blackburn (6:30 p.m.)
Alastair Deri-Power
Shafik Mina

Wednesday, June 4, 5:30 P.M.

ENGINEERING

Mohamed Raza Jivraj

Len Podgurny (7:05 p.m.)

ABSENT

Arts and Science:

Nada Al-Yazdi, Pascale Batchoun, Tony Nicolas, Stacy Schacter (w/r)

Commerce and Administration:

Kristina Bolh, Marc Fares, Emmanuel Kamukama, Kassan Rahhal (w/r)

Fine Arts:

Kristen Gilbert, Kimberley Jensen (w/r)

Engineering:

Walid Seballi (w/r)

3. APPROVAL OF THE AGENDA

BE IT RESOLVED THAT the Agenda of the Special Meeting be approved.

Moved by: A. Deri-Power

Seconded by: P. O'Connor

The Chair stated that there is a small omission in the agenda, that being, agenda item 2.5-Approval of Minutes. He also added that agenda item 7.3 should be the addition of an External Report. There were no objections to this amendment.

VOTE ON MOTION

UNANIMOUS

2.5 APPROVAL OF MINUTES

BE IT RESOLVED THAT the minutes of the Special Meeting held on 19/05/93 be approved.

Moved by: C. Budman

Seconded by: A. Deri-Power

VOTE ON MOTION

UNANIMOUS

3. CHAIRPERSON'S REMARKS

The chair had no remarks to make.

4.0 Co-Presidents' Report

L. Grimes stated that she spoke with G. Tagliamonti before the meeting, with respect to the 1991-92 audit, who

Wednesday, June 4, 5:30 P.M.

informed her that by the end of June the audit should be completed. She added that there is a delay from the Toronto Dominion Bank, due to acquiring all the missing cheques and statements which will cost the association approximately \$500.00.

P. Dalton stated that the Co-Presidents issued the cheque for CRSG to repair their CD. He added that they met with president of the McGill Student Society and their V.P. External and discussed the issue of tuition hikes. Philip stated that before raising tuition fees which might be happening, the idea is to have a moratorium on tuition increases and a parliamentary body set up to look at the entire issue.

L. Grimes stated that there are two (2) Challenge Grants that the association has received, whereby two (2) students need to be hired by June 14th or else the association will lose the grants. She added that one of the positions is to acquire an assistant for Housing/Job Bank and the other position is to acquire an office clerk. Lana stated that more than sixty-five (65) applications have been received for both positions and that these individuals have to be screened and interviews conducted. She suggested that two directors can assist in conducting the interviews for each respective position, whereby one will assist the Housing and Job Bank Directors and the other the administrative assistant in conducting the interviews.

P. Dalton stated that a clear process has to be set now. L. Grimes pointed out that a distinction exists between this process and the appointments panel, whereby these students will be hired for twelve (12) weeks and will not be appointed. She added that the decision that the appointed directors make with the appropriate staff will be final and won't be subject to any ratification process by the Board.

C. Vieira and K. McMurray both volunteered to assist in hiring two students for the summer challenge grants.

L. Grimes stated that the revised constitution with the appropriate referendum amendments passed at the last elections, is in the process of being printed. She added that directors should think about how this referendum question affects them, being as it may that it does.

L. Grimes stated that the Judicial Board application deadline has been extended to June 31st, in order to acquire more applications. G. Grenier asked to know what criteria is sought for these positions. P. Dalton replied that honest students are required.

5.0 Orientation

P. Dalton stated that there is a possibility that \$15,000 will be allotted to student festival activities by the university. He added that what is required by the association is to set up an Orientation committee which will liaise with CASA and ECA and determine what it intends to do with this group which is deriving funds from the university.

Motion:

BE IT RESOLVED THAT a Standing Orientation Committee be formed, with the V.P.

Wednesday, June 4, 5:30 P.M.

Services, Michelle Soso, acting as chairperson and six (6) directors, and;

BE IT FURTHER RESOLVED THAT this committee be mandated to put together and organize the 1993-94 Orientation, and;

BE IT FURTHER RESOLVED THAT _____, _____, _____, _____,
_____, _____ be filled.

Moved by: P. Dalton
Seconded by: G. Grenier

B. Lunny asked to know if the Orientation committee will extend its membership into the school year. M. Soso replied that when she set her proposal she added in it, that she would like for the Orientation committee to be a Standing Committee for the entire school year.

M. Asfour asked to know what this committee will be focusing its energies on during the school year. M. Soso replied that a spring carnival is one area this committee could look into.

L. Grimes stated that this committee is not going to set policies and regulations and that it is merely a working committee. She added that it will determine its own goals and recruit volunteers to assist with Orientation.

The Chair opened the floor to nominations.

MOTION TO NOMINATE H. O. COHEN

Moved by: C. Budman

MOTION TO NOMINATE L. NICHOLSON

Moved by: L. Grimes

MOTION TO NOMINATE S. MINA

Moved by: M. Asfour

MOTION TO NOMINATE C. VIEIRA

Moved by: C. Vicira

MOTION TO NOMINATE M. CAMBRIDGE

Moved by: A. Deri-Power

Wednesday, June 4, 5:30 P.M.

Motion:

BE IT RESOLVED THAT a Standing Orientation Committee be formed, with the V.P. Services, Michelle Soso, acting as chairperson and five (5) members, and;

BE IT FURTHER RESOLVED THAT this committee be mandated to put together and organize the 1993-94 Orientation, and;

BE IT FURTHER RESOLVED THAT H. O. Cohen, L. Nicholson, S. Mina, C. Vieira, and M. Cambridge be appointed to this committee.

VOTE ON MOTION

UNANIMOUS

6.0 Handbook

L. Grimes stated that it was questioned whether it would be financially feasible to produce a handbook, given the huge deficit. She added that with the submission that was submitted by S. Bohdjalian, it appears that it is more feasible to have a good quality handbook produced for the students at a cheaper price than what was spent last year.

L. Grimes stated that S. Bohdjalian applied for the position of V.P. Information and Liaison and primarily focused exclusively in his interview on the handbook.

P. Dalton stated that it cost \$70,000 to produce the handbook last year and that 15,000 copies were printed. He added that when S. Bohdjalian and P. Loranger applied for the handbook job, they had a different idea whereby people with expertise are sought to produce the handbook. Philip stated that the first proposal entailed a 20% commission for the ads sales, in addition to 2.5% added as processing editor's commission, 2.5% to the business manager and 20% of net profits to be split between the editor and the business manager.

P. Dalton stated that an honorarium of \$6,000 was proposed for the editor and \$2,000 for the business manager. He added that the net cost projected for this proposal is still dramatically less at \$16,300.

P. Dalton referred to the budget estimate proposal and stated that instead of obtaining 20% for the sale of an ad, that individual will obtain 15% and that the ads must be coordinated through the business manager. He added that the 2.5% allocated for the business manager increased by the 5% decrease, since he has to deal with all the ads, and do the collections. Philip added that the business manager will only get paid upon having collected the revenue for the ads.

P. Dalton stated that the editor's honorarium was decreased from \$6,000 to \$4,000 and added that if the handbook is delivered on time he will obtain an additional \$1,000 as an incentive to ensure that it arrives on time. He added that instead of acquiring the 2.5% processing commission it was decreased to 1.5%.

P. Dalton stated that if the association were to go to the industry to have this job accomplished, the net cost would

be much higher than \$15,300. He added that a quote acquired from the Canadian Federation of Students is \$16,000 being the bare minimum, just for the printing, which can be anticipated to being approximately \$30,000 for the entire job.

(Time: 6:30 p.m.)

P. Dalton stated that part of the problem in the past has been a poor attempt at collecting the revenue of the ads placed in the handbooks and added that protective measures need to be in place to ensure that the revenue is collected. He added that the Finance Committee unanimously supported this entire proposal.

Motion:

BE IT RESOLVED THAT the association contract Serge Bohdjalian to be hired as editor/design art typesetter for the 1993-94 handbook, and;

BE IT FURTHER RESOLVED THAT Phillipe Loranger be hired as business manager for the 1993-94 handbook.

Moved by: P. Dalton
Seconded by: K. McMurray

B. Lunny asked S. Bohdjalian if he envisions the handbook being similar in quality, number of pages, and number of photographs, as last year's. S. Bohdjalian replied that in quality he hopes that the handbook will be at least as good and added that a Webb printing which is 25% less with a lower resolution will be used. Serge stated that approximately the same number of photographs as last year will be included in this year's handbook and that he hopes to do less pages at around 200 maximum, as opposed to 250 in the past, which will reduce the cost and limit the editorial content which tends to be controversial.

M. Asfour asked S. Bohdjalian if he has previous experience with this sort of project. S. Bohdjalian replied that he worked with the Concordian and has ample experience.

C. Vieira asked to know who P. Loranger is. P. Dalton replied that he was the business manager for the Concordian. G. Grenier stated that when P. Loranger applied for the position of V.P. Finance, he expressed a desire to be the sub-manager for the handbook rather than have the entire portfolio of the V.P. Finance. P. Dalton stated that the reason P. Loranger is not present tonight is because he lives in Ottawa. S. Bohdjalian stated that he has worked with P. Loranger and added that he was an excellent business manager for the Concordian and has ample expertise with ad collections and revenue. C. Budman stated that P. Loranger is very professional and a dedicated worker.

B. Lunny asked to know if these positions were sufficiently advertised. P. Dalton replied that they were advertised within the portfolio of the V.P. Information and Liaison. He added that applicants for the handbook tend to come from the campus media.

P. Dalton stated that the Finance Committee has a specific mandate and that this proposal was reviewed at a Finance Committee meeting in great detail.

P. Dalton stated that a written contract will be drawn up with respect to hiring the business manager and the editor/designer.

VOTE ON MOTION

UNANIMOUS

P. Dalton stated that a lot of concern has been expressed with respect to the content of the handbook and that it has been suggested that a handbook committee be set up to monitor the affairs of the progress of the handbook and provide trouble-shooting. He added that T. Pratt, J. Edwards and M. Asfour have expressed an interest on being involved with the handbook. Philip stated that this committee should not be too large and liaise with the V.P. Information and Liaison.

(Time: 7:00 p.m.)

Motion:

BE IT RESOLVED THAT an advisory handbook committee be set to oversee the 1993-94 production of the handbook, and

BE IT FURTHER RESOLVED THAT this committee shall be composed of six (6) members and chaired by the V.P. Information and Liaison.

Moved by: P. Dalton
Seconded by: J. Edwards

The Chair opened the floor to nominations.

MOTION TO NOMINATE K. MCMURRAY

Moved by: K. McMurray

MOTION TO NOMINATE J. EDWARDS

Moved by: C. Budman

MOTION TO NOMINATE T. PRATT

Moved by: P. Dalton

MOTION TO NOMINATE M. ASFOUR

Moved by: S. Mina

MOTION TO NOMINATE S. MINA

Moved by: M. Asfour

MOTION TO NOMINATE A. KHAN

Moved by: M. R. Jivraj

MOTION TO NOMINATE C. VIEIRA

Moved by: C. Vieira

MOTION TO NOMINATE L. NICHOLSON

Moved by: C. Budman

Motion:

BE IT RESOLVED THAT an advisory handbook committee be set to consult the 1993-94 production of the handbook, and

BE IT FURTHER RESOLVED THAT this committee shall be composed of six (6) members and chaired by the V.P. Information and Liaison, and

BE IT FURTHER RESOLVED THAT K. McMurray, T. Pratt, J. Edwards, M. Asfour, S. Mina, A. Khan, C. Vieira and L. Nicholson be appointed to the Advisory Handbook Committee.

P. Dalton stated that this committee will not interfere with the production of the handbook, rather it will express its concerns to the V.P. Information and Liaison, who will direct them to the editor of the handbook.

VOTE ON MOTION

UNANIMOUS

7.0 OTHER BUSINESS

7.1 Schedule of Regular Board Meetings

The chair stated that he has received a memo from T. Nicolas, informing him that if meetings are to be held on

Wednesday, June 4, 5:30 P.M.

Thursdays, he will never be able to attend them.

A. Khan asked to know who came up with this schedule, being that he has classes on Tuesdays and cannot attend meetings on Thursdays as well.

K. McMurray stated that he scheduled his classes under the assumption that meetings would be held on Wednesday evenings.

P. Dalton stated that this schedule is not written in stone and added that it is the result of not having obtained everyone's schedule. He proposed that all directors draw up their schedule and submit it to the secretary within one (1) week.

The meeting was disrupted briefly due to an unexpected surprise by a disguised cop-stripper, for L. Nicholson's birthday.

(Time: 7:05 p.m.)

Meeting resumed at 7:20 p.m.

Motion:

BE IT RESOLVED THAT directors have one (1) week to submit their schedule of availability.

Moved by: P. Dalton
Seconded by: G. Grenier

VOTE ON MOTION

UNANIMOUS

7.2 Planning and Priorities

A. Deri-Power stated that G. Grenier and himself have been working on planning an Orientation and Priorities Conference since two (2) meetings ago. He added that one of the ideas they have been working on is booking the Lacolle Centre to get together, but that this cannot be booked until August. Alastair stated that the alternate plan is to get together soon and find out what some of the plans for the summer are, and consequently go to Lacolle the weekend of August 7th.

G. Grenier stated that they are open to suggestions and ideally desire to get together and get to know one another better.

P. Dalton stated that he has spoken with F. Longpre extensively about this issue, who informed him that they used to organize extensive Orientation and Priorities conferences and bring all the executive of the student clubs to

Wednesday, June 4, 5:30 P.M.

Special Meeting of the Board of Directors

Lacolle, to come up with a cohesive student plan.

P. Dalton stated that directors should keep in mind that there isn't a lot of money to spend on this type of event.

The chair suggested that if directors have ideas or suggestions, that they consult with G. Grenier and A. Deri-Power.

7.3 External Report

K. McMurray suggested that directors should read this report and decide by the next meeting what plan of action CUSA will take.

A. Deri-Power suggested that in the future the format of the report be a little more formal.

8.0 ADJOURNMENT

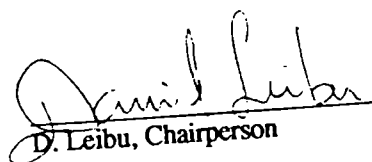
MOTION TO ADJOURN

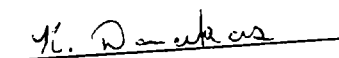
Moved by: C. Vieira
Seconded by: L. Podgurny

UNANIMOUS

VOTE ON MOTION TO ADJOURN

This meeting was adjourned at 7:35 p.m.


D. Leibu, Chairperson


H. Danakas, Secretary